

19-019
REQUEST FOR PROPOSALS
DEPARTMENT OF TRANSPORTATION FRANCHISE AGREEMENTS
PEND OREILLE PUBLIC UTILITY DISTRICT

Public Utility District No. 1 of Pend Oreille County (the District), is requesting proposals for preparation of renewals/consolidations of Washington State Department of Transportation (WSDOT) franchise agreements.

Work will include the following:

- 1) Identify each electric facility (pole, down guy, conductors, enclosures, etc.) within and along state highway right-of-ways (including underground facilities).
- 2) Identify location of each electric facility within and along the state highway right-of-way (distance from centerline/fog line/edge of shoulder) and vertical distance above highway for crossings and alongside highway.
- 3) Place facility symbol representations onto WSDOT highway right-of-way drawings along with notations of when the facilities are entering and exiting the right-of-way.
 - a. Include profiles (cross-sections) for all crossings.
 - b. Calculate control zone measurements for all facilities within highway right-of-way.
 - c. Indicate vertical clearance measurement for all crossings and longitudinal facilities.
 - d. Include pole data for all above ground facilities on state highway right-of-way drawings.
- 4) Complete Utility Facility Description log, which describes the details on the WSDOT highway right-of-way drawing.
- 5) Submit to DOT completed consolidated franchise applications and work with the DOT through their review cycles of the application to resolve their concerns.
- 6) Periodic progress reports.

All four highways in Pend Oreille County are in various stages of completion on the items mentioned above.

The company selected will have experience and knowledge working with utility facilities and WSDOT franchise agreement requirements.

Proposal Submission

Awarding of an agreement resulting from this RFP will be based upon the most responsive bidder whose offer will be the most advantageous to the District.

The District reserves the right to:

- Reject any or all offers and discontinue this RFP process without obligation or liability to any potential vendor,
- Accept other than the lowest priced offer,
- Award an Agreement on the basis of initial offers received, without discussions or requests for best and final offers, and
- Award more than one Agreement, if necessary.

The successful candidate's proposal in response to this RFP will be incorporated into the final agreement between the District and the selected candidate(s). Proposals should consist of the following information:

- 1) Introduction
- 2) Project Approach and Methodology
- 3) Project Deliverables
- 4) Project Team Staffing
- 5) Project Team Qualifications & Experience
- 6) Detailed and Itemized Pricing (travel related expenses should be listed separate)
- 7) References

RFP package submittals must be received no later than 5:00 p.m. on April 26, 2019. It is expected that a vendor will be selected on or about May 3, with work to commence shortly thereafter. All questions about the work and/or clarifications must be sent to the contractual contact (listed below) before April 22. Submittals must be sent to (emails are not accepted):

Pend Oreille PUD
Contracts Manager: 19-019
PO BOX 190
Newport, WA 99156

Contractual Contact

Any questions regarding contractual terms and conditions or proposal format must be directed to:

Kenna Tornow
Contracts Manager
ktornow@popud.org

Women's, minority, and small business enterprises are encouraged to apply. The District is an equal opportunity employer.