Minutes of
PUBLIC UTILITY DISTRICT NO. 1 OF PEND OREILLE COUNTY
October 6, 2026
NEWPORT CONFERENCE ROOM, NEWPORT, WA AND
VIRTUAL VIA MICROSOFT TEAMS

Present:	Curtis J. Knapp, President Dave Rick, Vice President J. Troy Moody, Secretary
Staff Present:	Chris Jones, General Manager Management/District Staff Angie Rogers, Clerk of the Board
Others:	Ernie Hood, Commissioner Candidate David Bradbury, Commissioner Candidate Laura Verity, Merkle Standard

The meeting was called to order at 8:30 a.m. by Commissioner Curtis J. Knapp, President, followed by the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA:

The minutes from the September 29, 2026 meeting, today's agenda, and the vouchers were reviewed.

As of this date, October 6, 2026, the Board, upon motion by Commissioner Moody and seconded by Commissioner Rick, approved the following:

- The agenda for October 6, 2026 meeting, and the minutes of the September 29, 2026 meeting.
- Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board. Payment of those vouchers, included in the list referred to above and further described as follows: Voucher Nos. 12168 through 12186 in the total amount of $355,746.75; ACH payments in the total amount of $136,213.92; Wire Transfers in the total amount of $420,908.05. The motion passed unanimously.

SAFETY SPOTLIGHT:

Sheena Thompson, HR Generalist, gave an update on Core Value Awards, many employees were nominated. She also gave a safety report along with upcoming safety training.

CUSTOMER SPOTLIGHT:

Shannon Johnston, Customer Service Supervisor, gave a Pops Brats & Kilowatts update and provided photos. Joe Hathaway, Public Information Officer, noted that Mr. Jones and the Board received a Certificate of Congressional Recognition from Representative Michael Baumgartner's office in honor of 90 years of Service to Pend Oreille County. Ms. Johnston also mentioned Pops, Brats & Kilowatts will be at Box Canyon on Thursday from 3:30-6. Public Power Week is still going on for the rest of this week.

COMMISSION REPORT:

Commissioner Moody had nothing to report.

Commissioner Rick attended the debate for Commissioners Candidates. He gave lots of kudos to PB&K, said it was a very welcoming event for the community.

Commissioner Knapp attended a water workshop in Leavenworth. Discussion followed.

COMMISSION BUSINESS:

Commissioner Moody will attend PBK's in Ione October 8th and a Historical Society meeting October 14th.

Commissioner Rick will attend PBK's in Ione October 8th and Metaline town council meeting.

Commissioner Knapp will attend PPC meetings in Portland October 6th-8th and PNUCC virtually on October 9th.

GENERAL MANAGER REPORT:

Chris Jones, District General Manager, reported from Energy Information Administration provided information to the Commissioners. Discussion was held on cost of materials and what it costs to build transmission lines.
Mr. Jones will be attending WPUDA General Manager meeting in Kennewick on October 21st. We have been contacted by the County to renew our franchise with the County; the last one was signed in 1955. We promised them a red line version by the end of October. Will cover Water, CNS & Electric in County right of ways.

BUSINESS FROM THE PUBLIC/OPEN COMMENT PERIOD

Commissioner Knapp reviewed the guidelines for this session. He asked if anyone had any comments.

David Bradbury provided public comment.

Ernie Hood provided public comment.

Commissioner Knapp thanked everyone for their comments and for attending.

BREAK:

Following a short recess, the meeting resumed.

GENERAL MANAGER REPORT (CONT.)
Mr. Jones proposed to the board to change the board meetings to twice a month on the 1st and 3rd Tuesday of each month and have quarterly meetings at Box Canyon, which would provide one more meeting at Box Canyon (4 in total). Discussion was held.

FINANCIAL REVIEW:

April Owen, District Director of Finance, provided the financial review (2026 Financials through August). She gave an overview for Inflation, Interest Income, Cash and Investments, Capital Projects, Expenses, Electric System, Box Canyon, Community Network System and Water Systems.

BUDGET PRESENTATION:

Sarah Holderman, Director of Customer Service; presented a slide to the Commissioners. Topics included Residential Revenue Assumptions, Commercial Revenue Assumptions, Industrial Revenue, General Service Revenue, Merkle Standard Infrastructure, Other Electric Revenue and Total Revenue. She showed them the next steps in moving forward with the 2027 Budget.

ACTION ITEMS:

- Approval of Surplus Property Bid Award- Genie Century Motor HP ½ Shop Door Openers. A motion was made by Commissioner Rick and seconded by Commissioner Moody to approve the Surplus Property Bid. The motion passed unanimously.

- Approval of NoaNet Professional Services Agreement Contract No. 26-403. A motion was made by Commissioner Moody and seconded by Commissioner Rick to approve the contract. The motion passed unanimously.

- Approval of Unbudgeted Request Box Spillway Repair Project Increase. A motion was made by Commissioner Rick and seconded by Commissioner Moody to approve the unbudgeted request. The motion passed unanimously.

- Approval of Revised Contracting and Purchasing Policy. A motion was made by Commissioner Moody and seconded by Commissioner Rick to approve the policy. The motion passed unanimously.

Commissioner Knapp announced that following a short recess, a 30-minute executive session to review the performance of a public employee will begin at 10:30 a.m. and end at 11:00 a.m. If the executive session needs to be extended, he will rejoin the open session to publicly announce an extension. No final action will be taken during the executive session. Following the executive session, he and the Board will rejoin the open session to resume or adjourn the meeting.

EXECUTIVE SESSION- REVIEW THE PERFORMANCE OF A PUBLIC EMPLOYEE:

A 30-minute executive session to review the performance of a public employee. The following were in attendance: Board of Commissioners; and Katie Pfitzer, Director of Administrative Services. Ms. Pfitzer left the session and Commissioner Knapp extended the session for an additional 30 minutes. The Board returned to open session at 11:30 a.m. No final action was taken during the executive session.

Commissioner Knapp asked if there was any further business for the good of the order. There was none. He reported that the next regular meeting is scheduled for Tuesday, October 20, 2026, starting at 8:30 a.m., in the Newport Conference Room, in Newport and via Microsoft Teams.

He adjourned the meeting at 11:30 a.m.

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President

ATTEST:

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Secretary

_____

General Counsel
Approved as to Form