

Minutes of
PUBLIC UTILITY DISTRICT NO. 1 OF PEND OREILLE COUNTY
October 7, 2025
NEWPORT CONFERENCE ROOM, NEWPORT, WA AND
VIRTUAL VIA MICROSOFT TEAMS

Present: Dave Rick, President
Curtis J. Knapp, Vice President
J. Troy Moody, Secretary

Staff Present: Chris Jones, General Manager
Management/District Staff
Karen Willner, Clerk of the Board

Others: Gretchen Koenig, Member of the Public

The meeting was called to order at 8:30 a.m. by Commissioner Dave Rick, President followed by the Pledge of Allegiance.

RECOGNITION OF COLLEGE DEGREE ACHIEVEMENT FOR JAMIE DUNN:

The Board and staff congratulated and recognized Jamie Dunn, District Administrative Assistant of Production, on receiving her Bachelor of Science in Accounting. Bryant Kramer, District Director of Power Production, reported this is an accomplishment for Ms. Dunn and a real bonus for the Production, Water Systems, and Regulatory Affairs staff and that the District's Tuition Expense Reimbursement Program is a great program for our employees. Ms. Dunn thanked the Board for approving her tuition reimbursement and allow her to receive her degree. Chris Jones, District General Manager, reported it's a benefit to go back to school and for the betterment of the employee and the District. He congratulated Ms. Dunn on her milestone and thanked her for pursuing her degree.

APPROVAL OF CONSENT AGENDA:

The minutes from the September 30, 2025 meeting, today's agenda, and the vouchers were reviewed. Mr. Jones added a 30-minute executive session to evaluate the performance of a public employee at the end of today's meeting.

As of this date, October 7, 2025, the Board, upon motion by Commissioner Moody and seconded by Commissioner Knapp approved the following:

- The revised agenda for October 7, 2025 meeting, and the minutes of the September 30, 2025 meeting.
- Vouchers audited certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board. Payment of those vouchers, included in the list referred to above and further described as follows: Voucher Nos. 10936 through 10967 in the total amount of \$62,319.74; ACH payments in the total amount of \$23,214.86; and Wire transfers in the total amount of \$17,163.70.

The motion passed unanimously.

SAFETY SPOTLIGHT:

Katie Pfitzer, District Safety Manager, reported Safety and Core Value Awards were given to James Huling, District Line Foreman and his crew; Karen Willner, District Assistant to the General Manager/Clerk of the Board; and Mike Schleich, District Engineering Manager.

She reported there were no safety incidents from last month and this week's Safety Meeting topics include teambuilding, leadership, and discrimination and an employee benefits fair. Next month's topics include safety data sheets, hazard communications, and underground installation.

She provided a space heater safety overview regarding location and cord placement, not leaving it unattended and turning it off when not in use, plugging it directly into wall outlets, inspecting it before use for the first time at the beginning of the season, having safety features for not tipping over, and looking for special safety rated ones. Discussion was held.

She reminded everyone to be sure to turn on their headlights when driving due to the changing weather conditions.

CUSTOMER SPOTLIGHT:

Shannon Johnston, District Customer Services Supervisor, shared photos from yesterday's "Pops, Brats & Kilowatts" event held in Newport during Public Power Week.

She thanked Owen's Grocery for catering the food, and employees for manning stations and talking with and answering questions from the members of the public. She thanked Riley Bauer, District Lead Telecommunications Technician, for setting up a bucket truck, Coleman Bauer, District Warehouseman, and the Customer Service Representatives for setting up, decorating and helping coordinate the event, Joe Hathaway, District Public Information Officer, for organizing and running the event, and Frank Pisano, District Network Supervisor, for his role as Wattson.

She reported a “Pops, Brats & Kilowatts” event will be held at Box Canyon Dam on Thursday from 3:30 – 6:00 p.m. There are cookies, coffee, hot apple cider, hot chocolate, and goodies for the public all week. Mr. Jones reported it was a great event with lots of people and questions.

COMMISSION REPORT:

Commissioner Knapp virtually attended a Public Power Council (PPC) Members Forum on October 1 and a virtual PPC Executive Board meeting on October 2 and provided an overview. He attended an Energy Northwest Conditional Approval Engagement Session yesterday at the District in Newport.

Commissioner Moody attended the Energy Northwest Conditional Approval Engagement Session yesterday at the District in Newport and provided an overview.

COMMISSION BUSINESS:

Commissioner Knapp will virtually attend a Northwest Open Access Network meeting tomorrow.

Commissioner Moody will attend a Washington Public Utility Districts Association Telecom Workshop on October 8 - 9 at Mason PUD in Shelton.

Commissioner Rick will attend an Energy Northwest Public Power Forum on October 21 – 24 in Kennewick.

GENERAL MANAGER REPORT:

Mr. Jones reported the Board may receive customer questions on our Clean Energy Implementation Plan (CEIP) Survey that is going out to our ratepayers. He explained that the State is requiring the District to ask certain questions of our ratepayers and they may not like the questions but we need them to answer the questions so we can let the State know how our ratepayers feel about the plan.

He commended Ms. Johnston and her team and Mr. Hathaway for their efforts on the “Pops, Brats & Kilowatts” event.

He reported our PUD-logo banner has been installed on the Newport High School fence. This keeps the District in the minds of our customers and others who are going to events at our local schools.

Discussion was held on the CEIP Survey. Mr. Hathaway has a press release going out today and the survey will then go out to our ratepayers. Sarah Holderman, District Director of Customer Services, added that we don’t have the capability to do demand response.

BUSINESS FROM THE PUBLIC/OPEN COMMENT PERIOD:

Commissioner Rick asked if there was any business or comments from the public.

Gretchen Koenig, member of the public, asked for a Bonneville Power Administration (BPA) Residential Exchange Program explanation. April Owen, District Director of Finance, provided an overview of the exchange between Co-op's and PUD's and was a negotiation in the BPA Contract.

Commissioner Rick thanked Ms. Koenig for her question and everyone for attending.

Following a short recess, the meeting resumed.

BUDGET DISCUSSION – REVENUE AND CUSTOMER COUNT:

Ms. Holderman provided a Draft 2026 Budget presentation and reviewed residential revenue assumptions and customer count, commercial revenue assumptions and customer count, industrial revenue and customer count, general service revenue, Merkle Standard Infrastructure budget assumptions, and other electric revenue regarding market sales. Ms. Owen provided an overview of sales to Shell Energy and Clark PUD.

Ms. Holderman reviewed the total revenue for general service, Usk site, other electric, Community Network System, and Water Systems. Discussion was held regarding our Grid Resilience and Reliability Grant application. Ms. Holderman reported on the next steps – budget discussion on expenses on October 21, a consolidated budget presentation on November 4, a public budget hearing on November 18, and budget adoption on December 2.

ACTION ITEM:

- Approval of Energy Northwest Small Modular Reactor Project Conditional Approval Vote. Mr. Jones reported that Energy Northwest is asking for permission to move forward on setting the conditions for the project. Staff recommendation is for the Board to approve Commissioner Knapp to vote in favor of the proposed project conditions at the next Energy Northwest Board Meeting. Discussion was held. A motion was made by Commissioner Knapp and seconded by Commissioner Moody to vote in favor of the project conditions. The motion passed unanimously.

BOARD WORKSHOP:

- Federal Energy Regulatory Commission (FERC) License Requirements. Scott Jungblom, District Natural Resources Manager, provided a presentation on the Protection, Mitigation & Enhancement Resource Management Plans which include the Historic Properties Management Plan, Erosion Monitoring Plan, Erosion Control Prevention & Remediation Plan, Fisheries, Trout Habitat

Restoration Plan, Recreation Resource Management Plan, Water Quality Monitoring Plan, Aquatic Plant Management Plan, Noxious Weed Control Plan/Rare Plant Sensitive Species Protection Plan, Shoreline Management Plan, and Comprehensive Wildlife Management Plan. The Board thanked Mr. Jungblom for his presentation and information.

Commissioner Rick announced a 30-minute executive session to evaluate the performance of a public employee will begin at 11:35 a.m. If the executive session needs to be extended he will rejoin the open session to publicly announce an extension. No final action will be taken during the executive session. Following the executive session, he and the Board will rejoin the open session to take action or to adjourn the meeting.

EXECUTIVE SESSION – EVALUATE THE PERFORMANCE OF A PUBLIC EMPLOYEE:

A 30-minute executive session to evaluate the performance of a public employee commenced at 11:35 a.m. The following were in attendance: Board of Commissioners; and Chris Jones, General Manager. The executive session adjourned at 12:03 p.m., and the Board returned to open session. No final action was taken during the executive session.

Commissioner Rick asked if there was any other business for the good of the order. There was none.

He reported the next regular meeting is scheduled for Tuesday, October 21, 2025, starting at 8:30 a.m., in the Newport Conference Room, in Newport and via Microsoft Teams. He adjourned the meeting at 12:05 p.m.

President

ATTEST:

Secretary

General Counsel
Approved as to Form