Minutes of
PUBLIC UTILITY DISTRICT NO. 1 OF PEND OREILLE COUNTY
September 1, 2026
NEWPORT CONFERENCE ROOM, NEWPORT, WA AND
VIRTUAL VIA MICROSOFT TEAMS

Present:	Curtis J. Knapp, President Dave Rick, Vice President J. Troy Moody, Secretary
Staff Present:	Chris Jones, General Manager Management/District Staff Karen Willner, Clerk of the Board Angie Rogers, Acting Clerk of the Board
Others:	Gretchen Koenig, Member of the Public Ernie Hood, Commissioner Candidate David Bradbury, Commissioner Candidate

The meeting was called to order at 8:30 a.m. by Commissioner Curtis J. Knapp, President, followed by the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA:

The minutes from the August 18, 2026 meeting, today's agenda, and the vouchers were reviewed.

As of this date, September 1, 2026, the Board, upon motion by Commissioner Moody and seconded by Commissioner Rick, approved the following:

- The agenda for September 1, 2026 meeting, and the minutes of the August 18, 2026 meeting.
- Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board. Payment of those vouchers, included in the list referred to above and further described as follows: Voucher Nos.12016 through 12047 in the total amount of \$434,333.01; ACH payments in the total amount of \$282,720.03; Wire Transfers in the total amount of \$412,135.58; and ACH payroll transactions in the total amount of \$362,962.04 for the payroll ending August 15, 2026.

The motion passed unanimously.

SAFETY SPOTLIGHT:

Nicole Woitel, HR Generalist- provided Core Value award recipients. She reported it has been 56 days since the last time loss incident. Upcoming trainings for September are slips, trips and falls and lifting. For October training includes Safety Data Sheets, grounding and switching.

CUSTOMER SPOTLIGHT:

Shannon Johnston, District Customer Service Supervisor, reported the paperless billing campaign kicked off and a soft launch was held at the Pend Oreille County Fair. There are 265 customers signed up so far. The campaign runs through October 8, which coincides with the end of Public Power Week.

COMMISSION REPORT:

Commissioner Moody attended the Pend Oreille County Fair, Cusick.
Commissioner Rick attended the Pend Oreille County Fair and a Tri-County Economic Development District meeting on August 26 in Colville.

COMMISSION BUSINESS:

Commissioner Moody will attend an Economic Development Advisory Committee (EDAC) meeting on September 2 in Usk and a virtual Northeast Washington Broadband Action Team meeting on September 3.

Commissioner Rick will attend the EDAC and an Ione Town Council meeting on September 2 in Ione.

Commissioner Knapp will attend Public Power Council and Pacific Northwest Utilities Conference Committee meetings on September 2-4 in Portland. He may attend a Northwest Open Access Network TechFest on September 9-10 in Spokane Valley.

GENERAL MANAGER REPORT:

Chris Jones, District General Manager, reported he went to a meeting at the Port August 27 in Cusick. He mentioned there were many people in attendance. The Port was awarded a grant from the Center for Sustainable Infrastructure (CSI) that is funded by Washington State Department of Commerce and CSI. Meeting topics included possible new industry and economic development in the county. Discussion was held.

BUSINESS FROM THE PUBLIC/OPEN COMMENT PERIOD:

Commissioner Knapp reviewed the guidelines for this session. He asked if anyone had any comments.

Ernie Hood, member of the public, provided public comment.

Gretchen Koenig, member of the public, provided public comment.

Commissioner Knapp thanked everyone for their comments and for attending. Following a short recess, the meeting resumed.

FINANCIAL REVIEW:

April Owen, District Director of Finance, provided a July financial presentation regarding inflation, interest income, cash and investments, capital projects, expenses and revenue for the Electric, Box Canyon, Community Network, and Water systems.

2026-2030 STRATEGIC PLAN UPDATE:

Joe Hathaway, Public Information Officer, gave a strategic priorities overview.

Ms. Owen reviewed financial responsibility, objectives and critical tasks.

Mike Schleich, Director of Engineering and Operations, reviewed system reliability and reported forecasting and system modeling tools have been strengthened and are complete.

Katie Pfitzer, Director of Administrative Services, reviewed safety objectives and critical tasks and reported our Accident Prevention Plan is complete. Mr. Hathaway reviewed safety education and communication outreach events.

Bryant Kramer, Director of Power Production, reviewed the Box Canyon Unit Fire Suppression System and Spillway Rehab Project.

Ms. Pfitzer referenced the HSI Program and thanked staff for installing and using the program. Discussion was held.

Sarah Holderman, District Director of Customer Service, reviewed customer satisfaction objectives and critical tasks.

Mr. Hathaway reviewed community engagement objectives and critical tasks. He is currently planning to host two more events, the annual Pops, Brats, Kilowatts celebration during Public Power Week, while also celebrating the District's 90th Anniversary.

Ms. Pfitzer reviewed employee experience focusing on attracting, retaining, and engaging employees. Growth through learning and career development, improve internal communication and engagement.

Bob Pebles, Information Technology Manager/ CIP Senior Manager reviewed innovation that includes a phone system replacement.

Ben Hall, Energy Resources Manager, reviewed new renewable energy projects. Discussion was held.

ACTION ITEMS:

- Approval of Revised CIP Cyber Security Policy. Mr. Pebles explained the revisions. Commissioner Knapp commended and thanked our IT staff for what they do for the District. A motion was made by Commissioner Rick and seconded by Commissioner Moody to approve the revised policy. The motion passed unanimously.

- Approval of Revised Electric Service Rates and Credit Policy. Ms. Holderman reviewed the changes. A motion was made by Commissioner Moody and seconded by Commissioner Rick to approve the revised policy. The motion passed unanimously.

- Approval of Resolution No. 1511 – Alternative Bid Procedures. Ms. Owen provided the details. Commissioner Knapp read a summary of the resolution. A motion was made by Commissioner Moody and seconded by Commissioner Rick to adopt and approve the resolution. The motion passed unanimously.

- Approval of Unbudgeted Request- Fishway Access Project Cost Increase. Mr. Kramer provided the details. A motion was made by Commissioner Rick and seconded by Commissioner Moody to approve the unbudgeted request. The motion passed unanimously.

- Approval of Bid Award for Trenwa Trenches. Mr. Schleich provided the details. Discussion was held. A motion was made by Commissioner Rick and seconded by Commissioner Moody to approve the request. The motion passed unanimously.

- Approval of 115kV Disconnect Switches, Contract No. 26-323. Mr. Schleich reported that this is for the Bare Mountain Project. A motion was made by Commissioner Moody and seconded by Commissioner Rick to approve the bid award. The motion passed unanimously.

- Approval of Bid Award for Fishway Access Platforms, Contract No. 26-204. Mr. Kramer provided the details. Discussion was held. A motion was made by Commissioner Moody and seconded by Commissioner Rick to approve the bid award. The motion passed unanimously.

- Approval of Load and Resource Forecast under the Climate Commitment Act. Mr. Hall provided the details. A motion was made by Commissioner Moody and seconded by Commissioner Rick to approve the forecast. The motion passed unanimously.

Commissioner Knapp announced that following a short recess, 20-minute executive session to consider greenhouse gas allowance auction bidding information that is prohibited from release of disclosure under RCW 70A.65.100(8) will begin at 11:15 a.m. and end at 11:35 a.m. in the Riverbend Conference Room. If the executive session needs to be extended he will rejoin the open session to publicly announce an extension. No final action will be taken during the executive session. Following the executive session, he and the Board will rejoin the open session to resume or adjourn the meeting.

EXECUTIVE SESSION – TO CONSIDER GREENHOUSE GAS ALLOWANCE AUCTION BIDDING INFORMATION THAT IS PROHIBITED FROM RELEASE OF DISCLOSURE UNDER RCW 70A.65.100(8)

A 20-minute executive session to consider greenhouse gas allowance auction bidding information that is prohibited from release of disclosure under RCW 70A.65.100(8) commenced at 11:15 a.m. The following were in attendance: Board of Commissioners; Chris Jones, General Manager; April Owen, Director of Finance; Sarah Holderman Director of Customer Services; and Ben Hall, Energy Resources Manager. The executive session ended at 11:35 a.m. and the Board returned to open session. No final action was taken during the executive session.

Commissioner Knapp asked if there was any further business for the good of the order. There was none. He reported that the next regular meeting is scheduled for Tuesday, September 15, 2026, starting at 8:30 a.m., in the Newport Conference Room, in Newport and via Microsoft Teams.

He adjourned the meeting at 11:36 a.m.

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President

ATTEST:

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Secretary

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General Counsel
Approved as to Form