



Pend Oreille County Public Utility District

Administrative Office – PO Box 190, 130 N. Washington Ave., Newport, WA 99156
(509)447-3137 • (509)446-3137 • (509)242-3137 • FAX: (509)447-6370 • information@popud.org

RESIDENTIAL ELECTRIC AND FIBER LINE EXTENSION APPLICATION

Applicant Information

Applicant: _____ Phone: _____ Email: _____

Co-Applicant: _____ Phone: _____ Email: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Legal Owner(s): _____ Phone: _____

***Must supply copy of recorded Deed or Contract. If under Contract, please refer to application instructions.**

Have you ever received electric service from Pend Oreille County PUD before? _____ Location: _____

New Service Information

Service Address: _____ City: _____ State: _____ Zip: _____

Geo Parcel #: _____ Nearest Pole/Transformer or Mile Post #: _____

Contractor Name: _____ Phone: _____

Electric

Is this new construction? Yes No Approximate distance from nearest pole/transformer to building site? _____

Electrical work performed by: Owner State licensed electrician - Name: _____ Phone: _____

Service Size: Single-Phase 200 Amp 400 Amp Type of Service: Overhead Underground

Service Information (Check all that apply): Residential Manufactured Home RV Site/Cabin/Recreational Shop/Outbuilding
 Pump Site Other

Home Square footage: _____ Type of Heat: Electric Heat Pump – Size: _____ Ton Air Conditioner Other: _____

Additional loads: Well _____ HP Shop _____ sq. ft. Greenhouse _____ sq. ft.

Will there be any large electrical motors? Yes No If yes, size of largest: _____ HP Three-Phase Single-Phase

Will you need TEMPORARY service for construction purposes? Yes No Estimated Date needed: _____

Fiber

If the new service will be located within our Fiber service area, would you be interested in a cost estimate to have fiber installed to the home?

YES NO (A \$50 fiber engineering fee will apply)

*If you have existing electrical service do you have a GFCI outlet within 10 feet of the meter base? Yes No

*All new construction must have a GFCI outlet (outdoor rated, with cover) within 10 feet of the meter base.

Notes

Please let us know of anything about your property we need to be aware of, such as locked gates, dogs, multiple homes on the same parcel, etc. _____

Please Read Before Signing – by signing, you agree to the following terms

The electrical engineering estimate is good for 12 months from the date of the quote. Fiber engineering estimates are good for 12 months from the date of the quote. Upon expiration, the applicant must re-apply for the line extension.

To the best of Applicant’s knowledge, information and belief, the information set forth within this application packet, is true, accurate and correct. In the event any such information is later deemed to be inaccurate or incorrect, Pend Oreille County PUD reserves the right to recover the full amount of any resulting increase in costs and/or damages from the Applicant and Applicant agrees to pay the same.

The undersigned hereby applies for service at the premises described above, and agree(s) to pay the established rates and fees now in force or hereafter modified by the District. Service will continue until the District is notified to terminate or upon action as taken by the District for nonpayment of the account(s) in accordance with District policies. In the event action is taken by the District to collect any delinquency in payment, venue shall rest in Pend Oreille County, Washington, and the applicant(s) agree(s) to pay all amounts due, including but not limited to, late charges, interest, and any reasonable sum as attorney fees and costs associated with any such action as outlined in the Credit and Service Policy. **I have received a copy of the credit and service policy and agree to the terms and conditions therein.**

Applicant Signature: _____ Date: _____

Co-Applicant Signature: _____ Date: _____

All signatures are required before application can be processed.

APPLICATION GENERAL INSTRUCTIONS

\$50 engineering fee required for electric and/or \$50 engineering fee required for fiber

1. **Please complete the application in its entirety.** Incomplete forms may delay the process.
 - If other than the legal owner applies for an extension, the legal owner(s) must sign the Right-of-Way Easement.
 - Mailing, service, and billing addresses are required. Service address must be a street or route.
 - A Home or message phone is requested to ensure timely responses.
2. **Legal Description:** The recorded warranty deed of the property must accompany the application. Copies of recorded documents must also be supplied when referenced in the legal description (i.e. LESS TAX 3, applicant must obtain copy of the recorded deed describing TAX 3). Tax statements will not be accepted. Failure to furnish proper legal description document(s) will result in application being returned.
3. **Engineering Fee:** A non-refundable engineering fee of \$50 per service (electric/fiber) must accompany the application before the application is acted upon.
4. Application, Engineering Fee, and Warranty deed may be submitted by mail or in person.
5. Applicant or authorized representative will make appointment with the District to have District representative visit the property of intended service location.
6. Prior to the District’s completing its work, applicants are to provide an approved electrical service. This necessitates contacting the Department of Labor and Industries’ (L&I) Electrical Safety Division and obtaining a permit. Spokane office (509) 324-2640 or (800) 509-8847.
7. A work order shall be issued upon receipt of full payment and required forms. The payment initiates the process of completing staking sheets and obtaining other required easements and/or road permits. Securing permits may take up to sixty (60) days. Securing easements is dependent upon the willingness and accessibility of the property owner(s) providing the easement. The District will endeavor to expedite the process in all regards. You can contact the District with questions or concerns at (509) 447-3137, (509) 446-3137, or (509) 242-3137.
8. Please be advised that due to high demand of service request from May through September, the process can take over 30 days to complete. State L&I permitting and inspections can take up to 60 days. If securing easements across another’s property, the process could be extended.

***Real Estate Contracts – if you are providing a real estate contract, the contract must specifically state the purchaser has authorization to make changes and add utilities to the property. If the contract does not state this authorization, you must obtain a signed, notarized document from the seller, granting such authorization.**