



**Please return this form to:**

Pend Oreille Public Utility District  
 P.O. Box 190 or 130 N. Washington  
 Newport, WA 99156

Or email this form to:

[Communications@popud.org](mailto:Communications@popud.org)

Questions? Call: 509-447-3137

## Ductless and Ducted Mini-Split Heat Pump (DHP) Project Installation Form

This rebate is available for residential customers within Pend Oreille PUD's service territory. Installations must comply with all applicable codes and regulations. Limit one per household. Rebate not to exceed cost of invoice.

### CUSTOMER INFORMATION

Applicant Name		Account Number	
Applicant Email		Phone	
Installation Street Address		City, State, Zip	
Applicant Mailing Address <i>(if different)</i>		City, State, Zip <i>(if different)</i>	
Home type	<input type="checkbox"/> Existing Single-family <input type="checkbox"/> Existing Manufactured Home	<input type="checkbox"/> Existing Multifamily low-rise (5+ dwelling units in same structure up to 3 stories high) <input type="checkbox"/> Existing Multifamily mid/high-rise (5+ dwelling units in same structure more than 3 stories high)	
Primary Heating Type	<input type="checkbox"/> Ducted Electric Heat Pump <input type="checkbox"/> Ductless Heat Pump <input type="checkbox"/> Electric Forced Air Electric <input type="checkbox"/> Zonal Electric	<input type="checkbox"/> Natural Gas <input type="checkbox"/> Oil <input type="checkbox"/> Wood Stove	

### NEW DUCTLESS HEAT PUMP INFORMATION

What is Being Installed? <i>(Select One)</i>	Eligible Home Types <i>(Select One)</i>	Eligible Existing Heating System Being Displaced <i>(Select One)</i>
<input type="checkbox"/> Single Ductless Indoor Head <input type="checkbox"/> Single Ducted Mini-Split <sup>1</sup> <input type="checkbox"/> Multiple Ductless Indoor Heads <input type="checkbox"/> Multiple Indoor Ducted Mini-Splits <sup>1</sup> <b>Combination Ductless/Ducted Mini-Splits</b>	<input type="checkbox"/> Existing Single-family <input type="checkbox"/> Existing Manufactured <input type="checkbox"/> New Manufactured (treated as manufactured existing once located on site for occupancy)	<input type="checkbox"/> Electric Forced Air Furnace <input type="checkbox"/> Electric Zonal <sup>2</sup>

<sup>1</sup> The Ducted Mini-Split option does not include whole-home centrally ducted systems

<sup>2</sup> Zonal heating includes electric, non-ducted: Ceiling cable, wall, baseboard, plug-in space heaters, and an electric boiler/water heater attached to a hydronic floor heating system.

## Installation Information

AHRI Certified Reference #:		HSPF2 Rating*:	Installation Date:
Outdoor Unit Manufacturer:		Outdoor Unit Model(s) #:	
Associated Indoor Units	Indoor Unit Model Number(s)	Associated Indoor Units	Indoor Unit Model Number(s)
Indoor Unit 1:		Indoor Unit 3 (if installed):	
Indoor Unit 2 (if installed):		Indoor Unit 4 (if installed):	
Total Installed Cost (before rebates): \$ _____		Additional repair cost (if low income): \$ _____	

*\*If the unit only has a HSPF rating, please contact your utility for guidance on verification requirements*

All systems should:

1. Be installed according to the [Best Practices for Installing Ductless Heat Pumps Guide](#) in BPA's Energy Efficiency Document Library.
2. Be installed in accordance with manufacturer specifications, including adherence to proper refrigerant charging.

## DOCUMENTATION REQUIREMENTS

**Use this checklist to help compile documents for submission. For all projects, provide a detailed invoice plus any project-specific back-up documentation listed below.**

<b>Equipment or contractor invoice showing</b>	<input type="checkbox"/>	Documentation of manufacturer and model number for the outdoor unit
	<input type="checkbox"/>	Purchase or installation date
	<input type="checkbox"/>	Installation cost
<b>AHRI Certificate</b>	<input type="checkbox"/>	Demonstrating an HSPF2 that meets or exceeds federal minimum standards

Rebate offer(s) may be changed or discontinued at any time. All warranties are offered through manufacturer not the utility, whether expressed or implied, regarding the product(s) listed above for any materials or labor associated with installation, maintenance, repair, or any energy savings associated with use. Rebate offer(s) apply to new product(s) only. Utility reserves the right to inspect installed product(s). Product(s) must meet all program criteria to qualify for rebate(s).

### OPTIONAL:

*By checking this box, the Applicant approves the District to release the rebate payment directly to the Contractor listed here \_\_\_\_\_.*